If a person is ill or homebound, that person may send another person to serve as their Proxy to pick up food on their behalf. To receive food for an ill or homebound person, the person serving as the Proxy must present the following three things:

1. The ill or homebound person’s photo I.D.; and
2. A current piece of mail which confirms the address of the ill or homebound person; and
3. A dated note from the ill or homebound person, which identifies the person serving as their Proxy. This note should include the phone number of the ill or homebound person. The pantry staff may call the ill or homebound person to confirm he/she has sent a Proxy on their behalf.

When receiving food for an ill or homebound person, the Proxy should sign his or her own name and write “Proxy” next to their signature.